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C.E.E. (Electronic Loading Certificate / Certificado Electronico de Embarque)

REPUBLIC OF GUINEA-BISSAU

As announced in its Circular Letter dated 01/03/2013, the Guinea Bissau Shipping Council (Conselho Nacional de Carregadores da Guine-Bissau – CNC-GB) and S.C.C. Lda, as from the 1 of April 2013, all the maritime cargo destined to the Republic of Guinea-Bissau must be covered by a certificate Certificado Electrónico de Embarque (C.E.E.).

From the same date, the previous document E.C.T.N. is substituted by C.E.E., and the latter one becomes the only valid document at ports of destination in the Republic of Guinea-Bissau.

The C.E.E. is a compulsory document to be enclosed to any custom clearance procedure at destination.

The C.E.E. cannot be issued at destination.

Issuance costs, as per CNC-GB Circular Letter are the following:

Each BL carrying cargo to Guinea Bissau is to be covered by one C.E.E. on the base 1 BL = 1 C.E.E.

EUR 70.00 per C.E.E. issuance and validation

EUR 75.00 per 20' FCL container

EUR 150.00 per 40' FCL container

EUR 75.00 per vehicle Gross Weight less than 5 tons (<5T)

EUR 125.00 per vehicle Gross Weight equal or more than 5 tons (≥5T)

EUR 5.00 per TON or CBM whichever is greater for LCL, Bulk, General Cargo (**Min fee EUR 50.00 per C.E.E.**)

**** THIS REGULATION IS SUBJECT TO CHANGE WITHOUT NOTICE ****

The application procedure is basically as follows:

- Advise us full contact details of the applicant e.g. company name, address, telephone & fax numbers, email address, name of contact person.
- Advise us full shipment details e.g. total number of shipment, cargo type per shipment (total number of 20'/40' container and/or total tonnage for bulk cargo and/or G.W. for each vehicle for RO/RO etc).
- Once receive the applicant's order we will issue an invoice for your payment arrangement. Payment is to be made to our bank account. Our invoice will show the detail of our bank account etc.
- Once the shipment is made, you will have to fill in the Application Form and forward together with **scanned copy of the B/L and Commercial Invoice** to us to prepare draft C.E.E. for your approval. You will need to check all details of the draft C.E.E. and confirm by return. Once C.E.E. is approved/validated it cannot be amended.
- Once the C.E.E. is validated we will send it to you by email in PDF file format. You will need to print out the full set of C.E.E. and forward to the final consignee/receiver, forwarder/shipping line etc. There is no hard copy of C.E.E. to be issued/couriered to you.

We thank you for your understanding. Please do not hesitate to contact us, should you have any question.

Best regards.

Foremost Line Pte Ltd. Singapore.

As agent for CNC-GB / S.C.C. Lda.